

**OFFICE OF THE CONTROLLER OF DEFENCE
ACCOUNTS
NO-1, STAFF ROAD, SECUNDERABAD - 500 009**

PHONE-040-27843385, FAX-040-28717275

No. Paytech.4015/Circular/Claims/bills submission.

Dt. 13/04/2020.

CIRCULAR

To

All Units and formations in Hyderabad & Secunderabad.


Sub: Submission of Pay Bills for April, 2020 through Fax/e-mails
or any other mode of communication – Reg.

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It is intimated that due to ongoing lock down in the country it is requested to submit the Regular Pay bills/Sy. Pay bills for April, 2020 of your unit positively by 17th April 2020. Units located in far areas and facing difficulty in handing over the bills physically may submit the same through E.mail and ensure the physical copy of the same will be forwarded subsequently by marking "BILL SUBMITTED THROUGH E-MAIL".

Further one day salary to PM CARES Fund from the employees volunteered to contribute from your unit in order to extend their support to Govt. efforts to fight COVID-19 pandemic may be recovered and incorporated in the table recoveries in the Pay bill for April, 2020 duly supporting schedule so as to enable you make payment through your public fund account.

Please extend your co-operation in this regard.


Accounts Officer (Pay)

Copy to

EDP Centre: for upload in CDAS site.